

BOARD OF DIRECTORS MEETING

March 9, 2024

Meeting Minutes

Directors Present: John Lee Evans, Dan Baker (Ex-officio). James Baldwin, Carla Brown, Bridget Davis, Kevin Elliott, Kristina Owens, Gretchen Upholt, Jeffrey Janis, and Faith Van Gilder, Tracey Haugen, Ryan Plesh, George Economides and Helen Petrozolla , Online Sue Forster-Cox, Lisa Convery-Lopez and Mike Roman,

Directors Absent: JJ Singh, Joe Shaffner, James Diegel and Dan McCallister

Staff Present: Jonathon Pearson

Meetings begins: 10:10 ET

CALL TO ORDER – John Lee Evans – Board Chair

Quorum is met

MOTION 1: To Approval the Agenda as it stands

Motioned by **Faith**. Seconded by **Dan**.

Votes – Unanimous (15) In favor, **0** Opposed and **0** Abstention

Motion approved

MOTION 2: To approve the minutes with proposed modification

Motioned by **Lisa** seconded by **Bridget**.

Votes – 15 In favor, **0** Opposed and **1** Abstention

Motion approved

Board Chair Report

- Reaffirmed how different things are between now and a year ago. Some challenges with working with a larger boarder, in particular communication. That will be the focus over the next year

Update by Dan Baker – President and CEO

- Thank you to the board for all their work

- Recognition of staff in particular Jonathon Pearson for all of the work on the Hill for the 16th year on Hill Day

Pillar 1

- Great Advocacy work but there is still work to be done
Later there will be discussion about the MOU with Peace Corps

Pillar II.

- 70K available to use the community fund. Will be developing a process that the affiliate groups can access it
- Delays on the website migrations, groups are a bit frustrated with the migration. NPCA is working to clear up the challenges.
- Fundraising module for NPCA is working well

Pillar III

- **Partnerships are growing. Discussions with:**
 - 1- IREX to see if NPCA can support a leader's program by finding homestays.
 - 2 - Sub-award with ACDI-VOCA for farmer to farmer
 - Resources for NPCA = \$3k/volunteer)
- **Financial stability –**
 - HR - The only position NPCA is recruiting for is the Associate Director of Advocacy
 - NPCA is becoming more stable
 - Timeframe for recruiting for Director of Development (Major gifts, planned giving is delayed until at least 2025 **VS** Travis's role (Development Manager) which provides minimal support to Shriver, acknowledgement, stewardship
- **Asks**
 - Board to use its networks to increase resources in particular, in the area of higher education contacts, and fundraising
- **Adhoc**
 - PC Connect for 2024 will be online
 - PC Conner for 2025 will be in person and the planning is moving forward

Committee Presentations

Finance Report - James Baldwin

- Financial report completed and available

- The 2022 report shows weakness but 2023 report show better stability
- Process for the disbursement of restricted funds needs to be clarified (ie internal controls)
- Peace Corps Place resources are frozen

Fundraising Committee - Jeffrey Janis

- It is running well please let Faith know if you can not write thank you notes, so we can ask another person to do it.
- Because of the shift to Razor Edge, we should be able to have cleaner donor information in the upcoming years

Governance Committee - Kristina Owen/Jim Diegel

- Affiliate Advisory Standing Committee
- Set up a process to update the bylaws process. Will be completed by **May 15th**
- Calendar for major activity was created (**It is now being reviewed again**)

DEI Committee

- No Update

Affiliate Groups

- No Update

MoU with Peace Corps

- NPCA is the only licensed seller of PC materials
- Discussion on potential areas that should be in the MoU
- Feedback by the MoU by the end of March.

Adjournment – John Lee Evans

Motion to adjourn Bridget Kristina

The meeting was adjourned at **12:27**p.m. ET.

Respectfully submitted,
Carla Brown-Ndiaye, Secretary

Executive session

Started at **7:52** ET